

**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING KEY DECISIONS (12 SEPTEMBER 2014)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Thursday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Alan Ward, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Glyn Jones, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Janette Karklins, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF KEY DECISIONS**

<b>Reference</b>	<b>Title</b>	<b>Decision Maker and Date of Decision</b>
I037634	Construction Framework Procurement Plan	Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance 16 Sep 2014
I046759	Business & Enterprise Work Programme	Executive 23 Sep 2014
I048637	Community Hubs - Strategic Housing Areas	Executive 23 Sep 2014
I046268	Education Capital Programme - Cranbourne Primary School Award of Contract	Executive 23 Sep 2014
I048441	Enforcement Policy (Regulatory Services)	Executive 23 Sep 2014
I048963	Office Accommodation Strategy - Progress Report	Executive 23 Sep 2014
I048967	Provision of Short Breaks (Aiming High)	Executive 23 Sep 2014
I049270	Community Mental Health Support Services Contract Award	Executive Member for Adult Services, Health and Housing 24 Sep 2014
I048969	Parks and Open Spaces Quality Improvement - Jocks Park	Executive Member for Culture, Corporate Services and Public Protection 26 Sep 2014
I048874	Thames Basin Heaths Special Protection Area Mini Plan Expenditure	Executive Member for Culture, Corporate Services and Public Protection 26 Sep 2014
I047943	Bracknell Forest Partnership Community Engagement Strategy 2013/16 - Annual Monitoring 2013/4	Executive Member for Council Strategy and Community Cohesion 6 Oct 2014
I048962	LGA Equality Peer Review 2013/14 Action Plan	Executive Member for Council Strategy and Community Cohesion 6 Oct 2014
I049481	Amendment to Council's Regulation of Investigatory Powers Act 2000 Policy	Executive 21 Oct 2014
I049461	Establishing a Local Housing Company	Executive 21 Oct 2014
I049078	Polling District and Polling Places Review 2014	Executive 21 Oct 2014
I048672	Redevelopment of Coopers Hill	Executive 21 Oct 2014
I047693	The Blue Mountain Programme: Delivery Strategy for the Learning Village and Community Facilities	Executive 21 Oct 2014
I048542	Use of Suitable Alternative Natural Greenspace (SANG) land at Shepherd Meadows, Sandhurst by Surrey Heath Borough Council	Executive 21 Oct 2014
I046170	Bracknell Town Centre Regeneration - Update	Bracknell Town Centre Regeneration Committee 3 Nov 2014
I048159	"All of Us" Equality Scheme 2013/14	Executive Member for Council Strategy and Community Cohesion 19 Nov 2014
I046445	Draft Capital Budget 2015/16	Executive 16 Dec 2014
I046350	Draft Revenue Budget 2015/16	Executive 16 Dec 2014
I048610	Sexual Health Procurement	Executive 16 Dec 2014

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I048448	Equality Information Publishing 2013-14	Executive Member for Council Strategy and Community Cohesion 21 Jan 2015
I049331	Autism Joint Commissioning Strategy	Executive 27 Jan 2015
I049264	Bus Call Off Contracts Under Framework Agreement	Executive 27 Jan 2015
I046447	Capital Budget 2015/16	Executive 10 Feb 2015
I049042	Casualty Insurance and Claims Handling Service Tender	Executive 10 Feb 2015
I046352	Revenue Budget 2015/16	Executive 10 Feb 2015

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Chief Executive is to be asked to make a key decision on Not before 1 Sep 2014 in respect of the following:

**TITLE:** Town Centre Development Arrangements

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To enter into an agreement to bring forward regeneration in Bracknell Town Centre.

**ISSUE REFERENCE:** I042370

**FIRST PUBLISHED:** 16 July 2013

The Chief Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Victor Nicholls, Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 victor.nicholls@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Chief Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance is to be asked to make a key decision on 16 Sep 2014 in respect of the following:

**TITLE:** Construction Framework Procurement Plan

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve the procurement plan for the Construction Framework.

**ISSUE REFERENCE:** I037634

**FIRST PUBLISHED:** 11 December 2012

The Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Business & Enterprise Work Programme

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To endorse the draft Work Programme for the Business & Enterprise Team.

**ISSUE REFERENCE:** I046759

**FIRST PUBLISHED:** 1 April 2014

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Victor Nicholls, Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 victor.nicholls@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Community Hubs - Strategic Housing Areas

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To seek endorsement for the provision of community hubs at new strategic housing sites.

**ISSUE REFERENCE:** I048637

**FIRST PUBLISHED:** 7 July 2014

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Education Capital Programme - Cranbourne Primary School Award of Contract

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve the award of contract for the Cranbourne additional classrooms works.

**ISSUE REFERENCE:** I046268

**FIRST PUBLISHED:** 4 March 2014

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information). (A final decision on whether this item will be determined in private will be taken during the meeting and depend upon whether the Executive wishes to discuss the tenders in detail as to do so would almost certainly involve the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act.)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Enforcement Policy (Regulatory Services)

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

The nature of the Environment & Public Protection Division's work is such that it must have an Enforcement Policy for most of its regulatory functions. The Policy must set out the procedure that will be adopted when seeking regulatory compliance. Our current Enforcement Policy was adopted by the Executive in June 2012. It now requires updating following the issue of the Regulators Code on 6th April 2014. This report therefore seeks approval for a revised Enforcement Policy.

**ISSUE REFERENCE:** I048441

**FIRST PUBLISHED:** 27 June 2014

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Loudoun, Chief Officer: Environment & Public Protection Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 352501 [steve.loudoun@bracknell-forest.gov.uk](mailto:steve.loudoun@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Office Accommodation Strategy - Progress Report

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To provide an update on phase 1 of the Council's Accommodation Strategy and seek endorsement of phase 2 of the Strategy.

**ISSUE REFERENCE:** I048963

**FIRST PUBLISHED:** 4 August 2014

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Joan Lindsay, Project Manager Corporate Services, The Commercial Centre, Old Bracknell Lane West, Bracknell Tel: 01344 351924 joan.lindsay@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Provision of Short Breaks (Aiming High)

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve revised provision of short breaks for young people with disabilities/learning difficulties.

**ISSUE REFERENCE:** I048967

**FIRST PUBLISHED:** 7 August 2014

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lorna Hunt, Chief Officer: Children's Social Care Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351528 [lorna.hunt@bracknell-forest.gov.uk](mailto:lorna.hunt@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Adult Services, Health and Housing is to be asked to make a key decision on 24 Sep 2014 in respect of the following:

**TITLE:** Community Mental Health Support Services Contract Award

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To approve the recommendation to award a contract for the Community Mental Health Support Services following a competitive tender.

**ISSUE REFERENCE:** I049270

**FIRST PUBLISHED:** 21 August 2014

The Executive Member for Adult Services, Health and Housing will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Zoë Johnstone, Chief Officer: Adults & Joint Commissioning Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351365 [zoe.johnstone@bracknell-forest.gov.uk](mailto:zoe.johnstone@bracknell-forest.gov.uk)

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information). (A final decision on whether this item will be determined in private will be taken during the meeting and depend upon whether the Executive wishes to discuss the tenders in detail as to do so would almost certainly involve the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act.)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Adult Services, Health and Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 26 Sep 2014 in respect of the following:

**TITLE:** Parks and Open Spaces Quality Improvement - Jocks Park

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To raise quality standards at Jocks Park. Work to focus on improvements to children's play provision and tennis facilities.

**ISSUE REFERENCE:** I048969

**FIRST PUBLISHED:** 7 August 2014

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Richard Walton, Head of Parks and Countryside Parks & Countryside, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD Tel: 01344 351226 richard.walton@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 26 Sep 2014 in respect of the following:

**TITLE:** Thames Basin Heaths Special Protection Area Mini Plan Expenditure

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To update the decision made on 18th April 2008 to reflect the current list of Suitable Alternative Natural Greenspaces (SANGs)

**ISSUE REFERENCE:** I048874

**FIRST PUBLISHED:** 24 July 2014

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Richard Walton, Head of Parks and Countryside Parks & Countryside, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD Tel: 01344 351226 richard.walton@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 6 Oct 2014 in respect of the following:

**TITLE:** Bracknell Forest Partnership Community Engagement Strategy 2013/16 - Annual Monitoring 2013/4

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To report on the progress against actions in the Bracknell Forest Partnership Community Engagement Strategy 2013/16 during its first year of implementation, and to celebrate community engagement achievements during 2013/14

**ISSUE REFERENCE:** I047943

**FIRST PUBLISHED:** 5 June 2014

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 353315 [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 6 Oct 2014 in respect of the following:

**TITLE:** LGA Equality Peer Review 2013/14 Action Plan

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

The Leader is asked to endorse the action plan which has been developed to implement the recommendations of the Local Government Association Equality Peer Review.

**ISSUE REFERENCE:** I048962

**FIRST PUBLISHED:** 4 August 2014

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Kirsty Hunt, Principal Democratic Services Officer (Governance) Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 353108 [kirsty.hunt@bracknell-forest.gov.uk](mailto:kirsty.hunt@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** Amendment to Council's Regulation of Investigatory Powers Act 2000 Policy

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To amend the Council's existing Regulation of Investigatory Powers Act (RIPA) policy following an inspection by the Assistant Surveillance Commissioner on the 13 March 2014

**ISSUE REFERENCE:** I049481

**FIRST PUBLISHED:** 7 September 2014

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Anthony Igbiniyesu Corporate Services - Legal, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 353078  
Anthony.Igbiniyesu@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** Establishing a Local Housing Company

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

Members are asked to consider further work to establish a local housing company to provide temporary accommodation for homeless households.

**ISSUE REFERENCE:** I049461

**FIRST PUBLISHED:** 3 September 2014

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** Polling District and Polling Places Review 2014

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To consider the recommendations of the Electoral Review Steering Group for changes to Bracknell Forest's polling districts and polling places as part of a review carried out as required by the Electoral Registration and Administration Act 2013.

**ISSUE REFERENCE:** I049078

**FIRST PUBLISHED:** 14 August 2014

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Ann Moore, Head of Democratic & Registration Services Head of Democratic & Registration Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352260 [ann.moore@bracknell-forest.gov.uk](mailto:ann.moore@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** Redevelopment of Coopers Hill

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

Proposals to redevelop the Council owned site at Coopers Hill to provide over 100 units of low cost home ownership residential accommodation and an exemplar youth arts centre/hub.

**ISSUE REFERENCE:** I048672

**FIRST PUBLISHED:** 9 July 2014

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing, Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk), David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 [david.watkins@bracknell-forest.gov.uk](mailto:david.watkins@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** The Blue Mountain Programme: Delivery Strategy for the Learning Village and Community Facilities

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

That the Executive approve the delivery strategy for the Learning Village (A nursery, two form entry primary and seven form entry secondary all through school) and community facilities for the site at Blue Mountain

**ISSUE REFERENCE:** I047693

**FIRST PUBLISHED:** 22 May 2014

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Director of Children, Young People & Learning

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** Use of Suitable Alternative Natural Greenspace (SANG) land at Shepherd Meadows, Sandhurst by Surrey Heath Borough Council

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To seek agreement to the use of existing Bracknell Forest Council owned Suitable Alternative Natural Greenspace (SANG) at Shepherd Meadows, Sandhurst to allow avoidance impact measures for sites in Surrey Heath that lie within 5km of the SANG. This will provide sufficient capacity for 500 dwellings (equivalent to 1,200 new residents) in the west of Surrey Heath Borough.

**ISSUE REFERENCE:** I048542

**FIRST PUBLISHED:** 2 July 2014

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Max Baker, Head of Spatial Policy Environment, Culture & Communities, Time Square, Bracknell, Berkshire, RG12 1JD Tel: 01344 351902 max.baker@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a key decision on 3 Nov 2014 in respect of the following:

**TITLE:** Bracknell Town Centre Regeneration - Update

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.

**ISSUE REFERENCE:** I046170

**FIRST PUBLISHED:** 27 February 2014

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Victor Nicholls, Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 [victor.nicholls@bracknell-forest.gov.uk](mailto:victor.nicholls@bracknell-forest.gov.uk)

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 19 Nov 2014 in respect of the following:

**TITLE:** "All of Us" Equality Scheme 2013/14

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To report on the progress against actions in the All of Us Equality Scheme 2013/14

**ISSUE REFERENCE:** I048159

**FIRST PUBLISHED:** 16 June 2014

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 353315 [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 16 Dec 2014 in respect of the following:

**TITLE:** Draft Capital Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I046445

**FIRST PUBLISHED:** 11 March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352125 [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 16 Dec 2014 in respect of the following:

**TITLE:** Draft Revenue Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I046350

**FIRST PUBLISHED:** 6 March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 16 Dec 2014 in respect of the following:

**TITLE:** Sexual Health Procurement

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

Bracknell Forest is undertaking a procurement for Sexual Health services for several local authorities in Berkshire as per the joint agreement. This is the decision for who will be awarded the contract following the competitive tender process.

All Wards in the Local Authorities of Reading, Wokingham, West Berkshire and Royal Borough of Windsor & Maidenhead will have access to the services.

**ISSUE REFERENCE:** I048610

**FIRST PUBLISHED:** 3 July 2014

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lise Llewellyn, Director of Public Health Adult Social Care, Health and Housing, Public Health, Time Square 4th Floor North, Bracknell, RG12 1JD Tel: 01344 352749 [lise.llewellyn@bracknell-forest.gov.uk](mailto:lise.llewellyn@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 21 Jan 2015 in respect of the following:

**TITLE:** Equality Information Publishing 2013-14

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the publication of workforce and service based equality information which the Council is required to produce annually together with an overarching report which summarises the above and includes other data relating to other aspects of the Equalities Act.

**ISSUE REFERENCE:** I048448

**FIRST PUBLISHED:** 27 June 2014

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 353315 [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 27 Jan 2015 in respect of the following:

**TITLE:** Autism Joint Commissioning Strategy

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

In response to the revised National Autism Strategy (Think Autism), it is a duty for local areas to have a Joint Autism Commissioning Strategy for adults with Autism. The current local strategy comes into the end March 2015 and, therefore, a new strategy is required.

The decision will be for the Executive to agree the proposed Commissioning Strategy.

**ISSUE REFERENCE:** I049331

**FIRST PUBLISHED:** 27 August 2014

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Zoë Johnstone, Chief Officer: Adults & Joint Commissioning Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351365 [zoe.johnstone@bracknell-forest.gov.uk](mailto:zoe.johnstone@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 27 Jan 2015 in respect of the following:

**TITLE:** Bus Call Off Contracts Under Framework Agreement

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To award contracts for nine new routes commencing August 2015 to replace the existing supported bus contracts. New contracts are for three years with possible two year extension. The new contracts reflect the Council's bus strategy.

**ISSUE REFERENCE:** I049264

**FIRST PUBLISHED:** 21 August 2014

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sue Cuthbert, Principle Engineer (Transport) Streetcare - Transport, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD Tel: 01344 351168 sue.cuthbert@bracknell-forest.gov.uk

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information). (A final decision on whether this item will be determined in private will be taken during the meeting and depend upon whether the Executive wishes to discuss the tenders in detail as to do so would almost certainly involve the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act.)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 10 Feb 2015 in respect of the following:

**TITLE:** Capital Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I046447

**FIRST PUBLISHED:** 11 March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352125 [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 10 Feb 2015 in respect of the following:

**TITLE:** Casualty Insurance and Claims Handling Service Tender

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

Retender of the Council's casualty insurance (Employers' Liability, Public Liability, Libel and Slander, Officials' Indemnity and Professional Negligence) and claims handling agents

**ISSUE REFERENCE:** I049042

**FIRST PUBLISHED:** 13 August 2014

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Helen Rogers, Insurance Officer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352094 [helen.rogers@bracknell-forest.gov.uk](mailto:helen.rogers@bracknell-forest.gov.uk)

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information). (A final decision on whether this item will be determined in private will be taken during the meeting and depend upon whether the Executive wishes to discuss the tenders in detail as to do so would almost certainly involve the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act.)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 10 Feb 2015 in respect of the following:

**TITLE:** Revenue Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget

**ISSUE REFERENCE:** I046352

**FIRST PUBLISHED:** 6 March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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